

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 10 July 1952

FROM : Chief, Language Services Division, O/TR

SUBJECT: Progress Report for Week of 7 July through 11 July 1952

1. A combined total [] students is presently enrolled in introductory and self-study courses in the Language Training Center.
2. The laboratory was used for a total of [] hours in the preceding week.
3. Four requests for training in outside institutions have been approved.
4. Chief, Language Services Division, had an exploratory conversation in New York with Director of [] Corporation, concerning mechanical translation. The conversation was held [] Agency. It appears likely that preliminary tests of the feasibility of mechanical translation will be carried out as early as next January. On the basis of these experiments, the project could then be initiated for further development.
5. The preliminary work on the six scenarios for the language teaching film strips has been begun. It is expected that these will be completed in about six weeks.
6. A meeting was held with representatives of FDD in connection with the [] teaching text project. It has been agreed that O/TR(G) would initiate action requesting FDD to make a survey and evaluation of existing teaching materials for newspaper reading skill in []. After this evaluation has been completed, it is proposed to examine the extent of the needs and determine thereby whether the project for the support of the development of the teaching material is to be carried out.
7. A prospect for the [] instructor's position is being considered. He is an Air Force officer stationed in Seattle, Washington, who has had considerable training in the [] language. The advisability of pursuing this lead is being considered.

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25 YEAR RE-REVIEW